

Town of Milton

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AGENDA

Personnel Committee

**Town Hall, 115 Federal Street
Thursday, March 6, 2014 at 5pm**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Old Business
 - a. Methods of performance evaluations for next year
 - b. Reassigning Public Works responsibilities
5. New Business – Discussion, review and possible vote on the following:
 - a. Job description of Public Works Operator I
 - b. Job description of Public Works Operator II
6. Executive Session:
 - a. Personnel matters in which the names and abilities of individual employees are discussed
7. Discussion and possible vote on Executive Session item
8. Schedule next meeting
9. Adjournment

Pursuant to 29 Del.C. § 10004(e)(2), Agenda items as listed may be considered out of sequence. This Agenda is subject to change to include additional items including Executive Sessions or the deletion of items including Executive Sessions, which arise at the time of the Meeting. Pursuant to 29 Del.C. § 10004(e)(4) this Agenda was prepared and posted by Kristy Rogers on February 27, 2014 at 5:00pm.